

**Delaware Health Information Network  
Executive Committee Meeting**

**Friday, November 30, 2012  
10:00 am – 11:30 am**

**\* In-Person \***

**Christiana Care Corporate Data Center  
1 Reads Way  
Room 205  
New Castle, DE 19720**

**MEETING AGENDA**

- I. Call to Order**
- II. Review Minutes of September, 2012 – ACTION ITEM**
- III. Management Reports**
- IV. Personnel Issue:**
  - **ACTION ITEM: Request approval of policy allowing employees to donate unused PTO to another employee with a need**
- V. Lease Extension:**
  - **ACTION ITEM : Request approval of Finance Committee recommendations to extend current lease for two years**
- VI. Next EC Meeting:** Need to reschedule, due to conflict with vacation schedules during Christmas week – Location CCHS
  - **Next Board Meeting – January 22, 2013 @ 11:30 am at CCHS**
- VII. Other Business**
- VIII. Adjourn**

*Agenda Subject to Change*